



Oregon Fire Service Office Administrators
Board Meeting Agenda
4th Quarter – October 28, 2020 – 10 a.m.

Via GoToMeeting

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1. Welcome
2. Roll Call

Executive Board:

- President Julie Spor, Sisters-Camp Sherman Fire District
- Vice President Ashley Naught, Tualatin Valley Fire & Rescue
- Secretary Dulcy Pierce, McKenzie Fire & Rescue
- Treasurer Jamie Vohs, Black Butte Ranch Fire District
- Past President Susan Shepard, Polk County Fire District
- Region 1 Rep Jennifer Fox, La Grande Fire Department
- Region 2 Rep Lillie Rodriguez, Philomath Fire & Rescue
- Region 3 Rep Pam Webber, Medford Fire Department
- Region 4 Rep Connie Brodehl, Tualatin Valley Fire & Rescue (one year)
- Region 5 Rep Nikki Osborn, Klamath Co FD #1

Committee Chairs:

- Education Chair Sally Cravinho, Office of State Fire Marshal
- Membership Chair, Donna Fleischman, McMinnville Fire
- Communications Chair Melanie Bicket, Tualatin Valley Fire & Rescue
- Protocol Chair Rhonda Grant, Stayton Fire District

Subcommittees:

- Accreditation Chair – Nannette Howland, Sandy Fire District
- Website Chair Laura Houston, Stayton Fire District
- Hospitality Chair Dulcy Pierce, McKenzie Fire & Rescue
- Good Will Dana Schulke, Crooked River Ranch Fire
- Merchandise Chair Kim Sunderlin, Tualatin Valley Fire & Rescue
- Scholarship Ashley Naught, Tualatin Valley Fire & Rescue
- Auditor Lillie Rodriguez, Philomath Fire & Rescue
- Registrar Trish Lutgen, Aumsville Fire
- Event Planning Committee Chair Diane Nave, Tualatin Valley Fire & Rescue

3. Introduction of Guests

4. Oath of Office – Melissa Goodwater – Region 4 Representative
5. Approval of Minutes
 - a. 3rd Quarter 2020
6. Treasurer’s Reports
7. Correspondence
8. Regional Representative Reports
 - a. Region 1 Rep Jennifer Fox
 - b. Region 2 Rep Lillee Rodriguez
 - c. Region 3 Rep Pam Webber
 - d. Region 4 Rep Connie Brodehl
 - e. Region 5 Rep Nikki Osborn
 - f. Region Liaison Susan Shepard
9. Liaison Reports
 - a. Oregon Fire Bridge/OSFM
 - b. Oregon Life Safety Team
 - c. OFDDA
 - d. OFCA
10. Committee & Sub-Committee Reports
 - a. Education - Sally Cravinho
 - i. Accreditation – Nannette Howland
 - ii. Event Planning Chair – Diane Nave
 - iii. Scholarship – Ashley Naught
 - b. Membership – Donna Fleischman
 - i. Hospitality – Dulcy Pierce
 - ii. Goodwill – Dana Schulke
 - iii. Merchandising – Kim Sunderlin
 - c. Protocol/Parliamentarian - Rhonda Grant – Bylaws Update
 - i. Auditor – Lillee Rodriguez
 - ii. Registrar - Trish Lutgen
 - d. Communications – Melanie Bicket
 - e. Website - Laura Houston
11. Business Items
12. President’s Report
13. Other business or good of the order
14. Adjourn