

OREGON FIRE SERVICE OFFICE ADMINISTRATORS  
Board Meeting Agenda  
October 16, 2007  
7:00 p.m.  
Best Western Hood River Inn

Welcome & Introductions

Approval of Minutes –  
Regular Board Meeting Minutes of July 19, 2007

Correspondence –

Treasurer's Reports:  
Regular Report – Rhonda Grant

Regional Representative Reports:

Region 1	Jane Herman
Region 2	Vickey Dosier
Region 3	Janet Huston
Region 4	Jill Dorrell
Region 5	Bonita Johnson
Liaison	Elaine Parrott

Committee Reports:

Membership	Barb Kunkel
Hospitality	Laura Houston (Bonita)
Merchandising	Barb Kunkel
Education	Lauri Wilkerson
Conference 2007	Jane Herman
Accreditation	Rebecca Hollenbeck (Lauri)
Protocol	Pat Cane
Communication	Lori Fawcett (Paula)
Web Site	Laura Houston (Paula)

Liaison Reports:	Oregon Life Safety Team	Laura Houston (Elaine)
	OAIRS	Amy Anderson – Rice (Karen)

## Report from Guest Visitors

### Business Items:

1. Workshop 2008 – Vickey Dosier
2. Workshop 2009 – Karen Bracken
3. Conference 2008 – Bonita Johnson
4. Conference 2009 – Karen Bracken
5. Newsletter – Karen Bracken
6. QuickBooks – Rhonda Grant
7. Conference Dates – Karen Bracken

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### Other Business

Next regularly scheduled board meetings are scheduled at the Hood River Best Western Inn as follows:

- October 17<sup>th</sup> 12:00 p.m. Business Session
- October 18<sup>th</sup> 12:00 p.m. Business Session cont.
- October 19<sup>th</sup> 12:30 p.m. Post Conference Meeting

Adjourn