



**Oregon Fire Service Office Administrators
Board Meeting Agenda
4th Quarter – October 11, 2021 – 10 a.m.**

Via Zoom

1. Welcome
2. Roll Call

Executive Board:

- President Julie Spor, Sisters-Camp Sherman Fire District
- Vice President Ashley Naught, Tualatin Valley Fire & Rescue
- Secretary Dulcy Pierce, McKenzie Fire & Rescue
- Treasurer Jamie Vohs, Black Butte Ranch Fire District
- Past President Rhonda Grant, Stayton Fire District
- Region 1 Rep Jennifer Fox, La Grande Fire Department
- Region 2 Rep Lilliee Rodriguez, Philomath Fire & Rescue
- Region 3 Rep Pam Webber, Medford Fire Department
- Region 4 Rep Melissa Goodwater, Molalla Fire District
- Region 5 Rep Nikkl Osborn, Klamath Co FD #1

Committee Chairs:

- Education Chair Sally Cravinho, Office of State Fire Marshal
- Membership Chair, Donna Fleischman, McMinnville Fire
- Communications Chair Melanie Bicket, Tualatin Valley Fire & Rescue
- Protocol Chair Rhonda Grant, Stayton Fire District

Subcommittees:

- Accreditation Chair – Nannette Howland, Sandy Fire District
- Website Chair Laura Houston, Stayton Fire District
- Hospitality Chair Ashley Adams, Dallas Fire & EMS
- Good Will Dana Schulke, Crooked River Ranch Fire
- Merchandise Chair Kim Sunderlin, Tualatin Valley Fire & Rescue
- Scholarship Ashley Naught, Tualatin Valley Fire & Rescue
- Auditor Lilliee Rodriguez, Philomath Fire & Rescue
- Registrar Trish Lutgen, Aumsville Fire
- Event Planning Committee Chair Diane Nave, Tualatin Valley Fire & Rescue

3. Introduction of Guests
4. Approval of Minutes
 - a. 3rd Quarter Board Meeting
5. Treasurer's Reports
6. Correspondence
 - a. Thank you note – Karen Duckworth
 - b. Thank you note – Deb Keehn

7. Regional Representative Reports
 - a. Region 1 Rep Jennifer Fox
 - b. Region 2 Rep Lillee Rodriguez
 - c. Region 3 Rep Pam Webber
 - d. Region 4 Rep Melissa Goodwater
 - e. Region 5 Rep Nikki Osborn
 - f. Region Liaison Rhonda Grant
8. Liaison Reports
9. Committee & Sub-Committee Reports
 - a. Education - Sally Cravinho
 - i. Accreditation – Nannette Howland
 - ii. Event Planning Committee – Diane Nave
 1. Fall Conference Update
 - iii. Scholarship – Ashley Naught
 - b. Membership – Donna Fleischman
 - i. Hospitality – Ashley Adams
 - ii. Good Will – Dana Schulke
 - iii. Merchandising – Kim Sunderlin
 - c. Protocol/Parliamentarian - Rhonda Grant
 - i. Auditor – Lillee Rodriguez
 - ii. Registrar - Trish Lutgen
 - d. Communications – Melanie Bicket
 - i. Website - Laura Houston
10. Business Items
 - a. Update on Facebook Page - Melanie
 - b. Committee Positions
 - i. Kim Sunderlin – Merchandise – as soon as possible.
11. President's Report
12. Other business or good of the order
13. Adjourn