

Oregon Fire Service Office Administrators

Board Meeting Agenda

2nd Quarter – May 11, 2020 – 1 p.m.

Via GoToMeeting

OFSOA 2nd Quarter Meeting

Mon, May 11, 2020 1:00 PM - 3:00 PM (PDT)

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1. Welcome
2. Roll Call

Executive Board:

- President Julie Spor, Sisters-Camp Sherman Fire District
- Vice President Ashley Naught, Tualatin Valley Fire & Rescue
- Secretary Dulcy Pierce, McKenzie Fire & Rescue
- Treasurer Jamie Vohs, Black Butte Ranch Fire District
- Past President Susan Shepard, Polk County Fire District
- Region 1 Rep Jennifer Fox, La Grande Fire Department
- Region 2 Rep Lillie Rodriguez, Philomath Fire & Rescue
- Region 3 Rep Pam Webber, Medford Fire Department
- Region 4 Rep Connie Brodehl, Tualatin Valley Fire & Rescue (one year)
- Region 5 Rep Nikki Osborn, Klamath Co FD #1

Committee Chairs:

- Education Chair Sally Cravinho, Office of State Fire Marshal
- Membership Chair, Donna Fleischman, McMinnville Fire
- Communications Chair Melanie Bicket, Tualatin Valley Fire & Rescue
- Protocol Chair Rhonda Grant, Stayton Fire District

Subcommittees:

- Accreditation Chair – Nannette Howland, Sandy Fire District
- Website Chair Laura Houston, Stayton Fire District
- Hospitality Chair Dulcy Pierce, McKenzie Fire & Rescue
- Good Will Dana Schulke, Crooked River Ranch Fire
- Merchandise Chair Kim Sunderlin, Tualatin Valley Fire & Rescue
- Scholarship Ashley Naught, Tualatin Valley Fire & Rescue
- Auditor Lillie Rodriguez, Philomath Fire & Rescue
- Registrar Trish Lutgen, Aumsville Fire
- Event Planning Committee Chair Diane Nave, Tualatin Valley Fire & Rescue

3. Introduction of Guests
4. Approval of Minutes

- a. 1st Quarter Board Meeting
5. Treasurer's Reports
 - a. Draft 2020/2021 Budget
6. Correspondence
7. Regional Representative Reports
 - a. Region 1 Rep Jennifer Fox
 - b. Region 2 Rep Lillee Rodriguez
 - c. Region 3 Rep Pam Webber
 - d. Region 4 Rep Connie Brodehl
 - e. Region 5 Rep Nikki Osborn
 - f. Region Liaison Susan Shepard
8. Liaison Reports
 - a. Oregon Fire Bridge/OSFM
 - b. Oregon Life Safety Team
 - c. OFDDA
 - d. OFCA
9. Committee & Sub-Committee Reports
 - a. Education - Sally Cravinho
 - i. Accreditation
 - ii. Event Planning Committee – Diane Nave
 - iii. Scholarship – Ashley Naught
 - b. Membership – Donna Fleischman
 - i. Hospitality – Dulcy Pierce
 - ii. Good Will – Dana Schulke
 - iii. Merchandising – Kim Sunderlin
 - c. Protocol/Parliamentarian - Rhonda Grant
 - i. Auditor – Lillee Rodriguez
 - ii. Registrar - Trish Lutgen
 - d. Communications – Melanie Bicket
 - i. Website - Laura Houston
10. Business Items
 - a. Strategic Plan Review – Updates
 - b. Accreditation – Timeline Guideline Discussion - Rhonda
11. President's Report
12. Other business or good of the order
13. Adjourn